

From: Graham Gibbens, Cabinet Member for Adult Social Care and Public Health

Andrew Scott-Clark, Director of Public Health

To: Adult Social Care and Health Cabinet Committee

14 March 2017

Subject: Kent and Medway Prisons Drug and Alcohol Services Procurement

Classification: Unrestricted

Previous Pathway: This is the first committee to consider this report

Future Pathway: Cabinet Member Decision – 16/00096

Electoral Division: All

Summary:

In October 2016, The Adult Social Care and Health Cabinet Committee endorsed the proposal for the competitive retender of the Kent and Medway Prisons Substance Misuse Service. A competitive procurement process for Kent and Medway Prisons is currently being undertaken and tender evaluations are expected to conclude by early April with contract awards due to be completed by the end of the month. The new service will start operating from October 2017.

Recommendations

Members of the Committee are asked to:

- i. Note the progress of the procurement of the Kent and Medway Prisons Drug and Alcohol Service;
- ii. Comment on and either endorse or make a recommendation to the Cabinet Member for Adult Social Care and Public Health on the proposed decision to award the contract for Kent and Medway Prisons to the successful bidder, following the conclusion of the procurement process.

1. Introduction

- 1.1. This report provides an overview of the procurement for substance misuse in Kent and Medway Prisons, the current contract for these services are due to end in September 2017.
- 1.2. The commissioning plan and procurement was endorsed at the October 2016 Adult Social Care and Health Cabinet Committee.

2. Kent and Medway Prisons Substance Misuse Service

- 2.1. The Kent and Medway Prisons Substance Misuse Service is funded by NHS England via a Service Level Agreement. The current contract is due to end in September 2017 and is unable to be further extended. As such the Kent and Medway Prisons Substance Misuse Service is being re-procured to ensure continued value for money and service provision.
- 2.2. The Procurement process for Kent and Medway Prisons Substance Misuse services will be an open process as discussed by this committee on 11th October 2016. Due to the short timescales of the procurement timeline, this open process will allow us to ensure that we find a suitably qualified provider in the minimum timeframe.
- 2.3. It is anticipated that the tender evaluation will recommend a preferred provider in late April 2017, to allow time for a formal transition (to include Care Quality Commission (CQC) registration, and Home Office Licencing for Controlled drugs) to the new provider on 2nd October 2017.
- 2.4. It was originally expected that a 5 year plus 3 contract would be awarded, however, the funding for this was not agreed and instead a 3 year plus 2 year contract will be let, for which funding has been agreed. The annual value will be £4.65m.

3. Procurement timescales

- 3.1 We plan to use a 42 days ITT period for this contract, please see Fig 1. For anticipated timelines.

Fig.1

No.	Stage	Dates
1	Invitation to Tender (ITT) released to bidders	8 February 17
2	*Site visits. All establishments within the contract.	21 February 2017 22 February 2017
3	Closing date for clarification questions from bidders	8 March 2017
4	Procurement report and delegated authority to award submitted to the Adult Social Care and Health Cabinet Committee. (KCC Governance)	14 March 2017
5	Tender submission closing date	22 March 2017
6	ITT Evaluation process	30 March to 20 April
7	ITT consensus meeting	2 – 4 May 2017
8	Bidder clarification meeting (if required)	9 May 2017
9	The Kent County Council ratification of decision. Cabinet Member's delegated authority award. (KCC Governance).	end of May 2017
10	Formal award decision made and award decision notices issued to unsuccessful bidders	June 2017
11	10 day standstill period	June 2017
12	Enter into contract with successful bidder	June 2017

13	Services commencement date	02-10-17
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4. Risks

- 4.1 Delays in awarding these contracts could have significant financial implications for KCC and in continuity of care for service users.
- 4.2 Delays to the award of the Kent and Medway Prisons Contract would mean there could be an interruption in service provision.
- 4.3 To ensure mitigation of any risks all assurance and governance procedures have been followed, as laid out by KCC.

5. Conclusions

- 5.1 The planned procurement for Adult Substance Misuse in Kent and Medway Prisons was previously considered and agreed by the Strategic Commissioning Board, and the Adult Social Care and Health Cabinet Committee. No significant changes have been made to the processes since these were agreed, apart from a shorter contract length.
- 5.2 The procurement is being supervised and run by South West Commissioning Support Unit, and supervised by the KCC Procurement team, and assurance and governance has been followed, funding identified and agreed, and market engagement has taken place.
- 5.3 A KCC contract will be awarded.

6. Recommendations

Recommendation: The Adult Social Care and Health Cabinet Committee is asked to:

- i. Note the progress of the procurement of the Kent and Medway Prisons Drug and Alcohol Service
- ii. Comment on and either endorse or make a recommendation to the Cabinet Member for Adult Social Care and Public Health on the proposed decision to award the contract in Kent and Medway Prisons successful bidders following the conclusion of the procurement process.

7. Background Documents

Report to Adult Social Care and Public Health Cabinet Committee on 11th October 2016

8. Appendices

Appendix 1 – Proposed Record of Decision

9. Contact Details

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